

**HOUSING AUTHORITY
OF THE CITY OF SAN DIEGO
REGULAR MEETING MINUTES
TUESDAY, APRIL 21, 2009**

The meeting was called to order as the Housing Authority at 2:24 p.m.

ATTENDANCE

Councilmembers Lightner, Faulconer, Gloria, Young, DeMaio, Frye, Emerald and Hueso were present.

Adoption:

1. HAR09-007 - New Personnel Policy Handbook and Delegation of Authority

Housing Authority approval of Housing Commission's new Personnel Policy Handbook that would replace current personnel policies. Additions and other revisions are described in the Summary of Changes (Attachment 1); and delegation of authority to the Housing Commission Board for decisions related to the administration and management of human resource issues.

Housing Authority approve the following actions:

1. Proposed Personnel Policy Handbook (Attachment 2).
2. Delegation of authority to the Housing Commission Board to make decisions related to the administration and management of human resource issues.

These recommendations were reviewed and approved for forwarding by the Housing Commission on February 20, 2009. These recommendations were first heard by the Housing Authority on March 24, 2009, at which time additional questions were raised and the item was continued until the April 21, 2009 Housing Authority meeting.

Councilmember Emerald requested that quarterly updates be presented to the Housing Authority regarding delegation of authority.

MOTION BY YOUNG TO APPROVE THIS ITEM. SECONDED BY GLORIA.
CARRIED BY UNANIMOUS VOTE OF 8-0.

2. HAR09-008 - Temporary Employment Agency Contracts

That the Housing Authority approve temporary employment agency services contracts with both Kelly Services and Manpower of San Diego.

Housing Authority approve the following actions:

Authorize the President/Chief Executive Officer or designee to negotiate and enter into a contract with both Kelly Services and Manpower of San Diego for temporary employment services with the following terms:

1. Each contract term will begin March 1, 2009 for the duration of two (2) years with three (3) additional one (1) year options.
2. The proposed combined expenditures for both temporary employment agencies will not exceed \$500,000 in any contract year.

These recommendations were reviewed and approved for forwarding by the Housing Commission on February 20, 2009. These recommendations were first heard by the Housing Authority on March 24, 2009, at which time additional questions were raised and the item was continued until the April 21, 2009 Housing Authority meeting.

Staff report was presented by Carrol Vaughan, Executive Vice President & Chief Operating Officer.

IBA staffer, Elaine Duval gave a report that included a 4-year cost comparison analysis of previous Housing Commission contracts with temporary staffing agencies. Conclusions were that the Housing Authority is exempt from having to comply with the Living Wage Ordinance, but that most wages were at or above the living wage range. Cost averages were approximately the same for temporary staff and permanent employees.

MOTION BY EMERALD TO AMEND THE ACTIONS OF THIS ITEM AS FOLLOWS: TEMPORARY CONTRACTS WILL STATE THAT ALL TEMPORARY STAFF WILL BE PAID AT LEAST THE MINIMUM WAGE AS SET FORTH IN THE CITY OF SAN DIEGO'S LIVING WAGE ORDINANCE; AND THAT THE CONTRACTS BE LIMITED TO ONE YEAR. SECONDED BY LIGHTNER. CARRIED BY A VOTE OF 5-3. FAULCONER, DEMAIO AND GLORIA VOTING NO.

3. HAR09-012 - Standardization of Existing Agreements for the Administration of Housing Enhancement Loan Programs in the City Heights and newly Expanded Southeast San Diego Redevelopment Areas

1. Approve amendments to standardize the Agreements and Scopes of Services between the City Redevelopment Agency and the San Diego Housing Commission for the administration of Housing Enhancement Loan Programs (HELP) in the existing Redevelopment Area of City Heights and incorporating the existing Mount Hope and Southcrest Areas into an expanded Southeast San Diego Area in Southeastern Economic Development Corporation's (SEDC) area of influence;
2. Approve the transfer of approximately \$146,850 of Fiscal Year 2008 carry over funds in the existing Mount Hope and Southcrest Redevelopment Area trust accounts maintained by the Housing Commission for the initial funding in Fiscal Year 2009 of the newly expanded Southeast San Diego Area HELP Program.

Housing Authority approve the following actions:

1. Authorize the President and Chief Executive Officer of the San Diego Housing Commission to execute the amended standardized Agreements and Scopes of Services

with the City Redevelopment Agency to administer the respective Housing Enhancement Loan Programs (HELP) for the existing Redevelopment Area of City Heights and incorporating the existing Mount Hope and Southcrest Areas into an expanded Southeast San Diego Area in SEDC's area of influence;

2. Approve the transfer of approximately \$146,850 of Fiscal Year 2008 carry over funds in the existing Mount Hope and Southcrest Redevelopment Area trust accounts maintained by the Housing Commission for the initial funding in Fiscal Year 2009 of the newly expanded Southeast San Diego Area HELP Program.

MOTION BY YOUNG TO APPROVE THIS ITEM. SECONDED BY HUESO.
CARRIED BY UNANIMOUS VOTE OF 8-0

Council President Hueso adjourned the meeting at 3:09 p.m.